

INFRA@HIR Office,
Level G, High Impact Research (HIR) Building,
Universiti Malaya, 50603 Kuala Lumpur
Tel: +603-7967 7080/ 7763
e-mail: infra_hir@um.edu.my
website: <https://infra.um.edu.my/>



REQUEST FORM

FOR OFFICE USE ONLY:

REF. NO: _____

RENTAL
 SERVICE
 PROJECT
 WORKSHOP
 OTHER'S

CUSTOMER INFORMATION

Customer Details	Name	
	Matrix / Staff No	
	HP/Tel (O)	
	Email	
Laboratory / Dept. / Faculty / Company		
Address		
Sample Description		
Submission Date		

TERMS AND CONDITIONS

- Payment shall be made at least three (3) working days prior to schedule date to :
 - By Grant - **UM.0000517/KWJ.AK Tabung Perkhidmatan INFRA@HIR** OR
 - epay.um.edu.my** - Epay Instructions: Register/Log In-> Bayaran mengikut kategori -> Perkhidmatan -> IPPP -> Perkhidmatan Analisis HIR -> Keterangan (state name of equipment & booking hours)
- Laboratory has the right to reject the booking made if failure to make payment on time.
- Booking must be done at least three (3) working days before the scheduled date.
- Advance payment will be forfeited for any cancellation made less than 3 working days prior to the scheduled date. **"NO REFUND WILL BE PROVIDED FOR ANY PAYMENT THAT HAS BEEN SUBMITTED."**
- All payment terms are 100% upon agreement. The payment made is subject to one (1) year validity from submission date.
- INFRA HIR will not be responsible for any loss and/or damages to user(s)'s property that occurs while using INFRA HIR facility(s).
- Users must abide by all safety regulations and rules. All usage should be logged, all recommendations for proper usage of methods and samplings should be complied. All working areas should be thoroughly cleaned and all scheduled waste collected as indicated after completion of analysis. Abuse and disregard of any rules or requirements will result in loss of instrumentation privileges.

I have read and agree the Term and Condition above

TYPE OF PAYMENT	Project No.: WBS No:	e-Pay Receipt No.: PO No.:
------------------------	-------------------------	-------------------------------

*Please tick (✓)

Customer declaration, signature & stamp*

I agree to allow Bendahari UM to debits total amount of RM_____ from stated grant/allocation to '**Tabung Perkhidmatan INFRA@HIR**' for this service charge. I hereby agree with all terms & condition stated above.

Customer Signature :

Date :

Supervisor Signature & Stamp :

Date :

FOR OFFICE USE ONLY

Received by :

Date :

Approved by :

Date :

TYPE OF RENTAL SERVICES/FACILITIES: *Please tick

SERVICES/FACILITIES				
Equipment	Please tick (<input checked="" type="checkbox"/>)	Quantity	Unit Price (RM)	Extended Price (RM)
1. Autoclave				
2. Bench Top Centrifuge				
3. Biolog OmniLog GEN III				
4. BioMark HD Reader				
5. Biosafety Cabinet				
6. ChemiDoc MP System				
7. Freezer - 80'C				
8. Fume Hood				
9. GCMS				
10. Gel Doc XR + Imaging System				
11. Gradient 384 Well PCR Thermal Cycler				
12. Homogenizer				
13. Inverted Microscope				
14. LCMS (Q-TOF / QQQ)				
15. Live Cell Imaging Microscope				
16. MiliQ Ultrapure Water				
17. Monochromator Based Microplate Reader				
18. Nanodrop				
19. NMR (300MHz / 600MHz)				
20. Orbitrap Fusion				
21. PCR Machine (ABI Veriti)				
22. PCR System Quantstudio 12K				
23. Qubit				
24. Simple Light Microscope				
25. Table Top Scanning Electron Microscope (SEM)				
26. Tissue Lyser II / LT				
27. Ultra High Performance Liquid Chromatography (UHPLC)				
28. Others :				
			Total (RM)	

Updated: 5/7/2023