



**Borang Permohonan Dan Kelulusan Menghadiri Persidangan
(Termasuk Seminar / Kolokium / Forum / Simposium / Mesyuarat Saintifik)**
(Borang ini hendaklah sampai ke pejabat Pusat Pengurusan Geran Penyelidikan (PPGP) sekurang-kurangnya 15 hari bekerja sebelum masa perjalanan)

Butir-Butir				
A	Nama Pemohon :			
	Jabatan :			
	Akademi / Fakulti / Institut / Pusat :			
	No. Tel. Pejabat :	No. H/p :	No. Faks :	
	*Akaun Penyelidikan: PPP <input type="checkbox"/>	FRGS <input type="checkbox"/>	ScienceFund <input type="checkbox"/>	Lain-lain (Nyatakan) :
	Nama Persidangan :			
	Nama Pembentang :			
	*Jenis Pembentangan : Poster <input type="checkbox"/>	Oral <input type="checkbox"/>		
	Tempat :	Bandar :	Negara :	
	Tarikh :	Hingga :	(____ hari)	
	Baki keseluruhan peruntukan: RM	Baki agihan perjalanan: RM		
	Kos Persidangan (<i>Sila rujuk kadar kelayakan</i>) :			
	i. Yuran Pendaftaran : RM	iv. Elaun penginapan : RM		
	ii. Perjalanan Udara / Darat : RM	v. Lain-lain (Nyatakan) : RM		
	iii. Elaun makan / harian : RM	Kos keseluruhan persidangan : RM		
	Tandatangan: Tarikh:	Penting. Sila sertakan : <input type="checkbox"/> Abstrak <input type="checkbox"/> Surat tawaran bentang kertas kerja / poster <input type="checkbox"/> Brosur lengkap persidangan		
	Ulasan dan Perakuan			
B	<u>Ketua Projek / Penyelia</u> <input type="checkbox"/> * Sokong <input type="checkbox"/> *Tidak disokong Tandatangan : _____ Tarikh : _____ Cop : _____	<u>Ketua Jabatan / Dekan / Pengarah</u> <input type="checkbox"/> * Sokong <input type="checkbox"/> *Tidak disokong Tandatangan : _____ Tarikh : _____ Cop : _____		
	Untuk kegunaan PPGP			
C	Merujuk kepada perkara di atas, dimaklumkan bahawa permohonan tuan / puan adalah:			
	i. <input type="checkbox"/> Diluluskan, dengan jumlah RM _____ tertakluk kepada kelulusan :			
	a) Cuti perjalanan luar negara diperolehi dari BSM / TNC(A), Universiti Malaya atau <input type="checkbox"/>			
	b) Cuti persidangan diperolehi dari BSM, Universiti Malaya <input type="checkbox"/>			
	(<i>Tuntutan tertakluk kepada pekeliling kewangan dari Bendahari Universiti Malaya</i>)			
	ii. <input type="checkbox"/> Masih dalam pertimbangan kerana permohonan tidak lengkap. Sila majukan :			
	a) Abstrak <input type="checkbox"/> / Surat tawaran bentang kertas kerja <input type="checkbox"/> / Brosur lengkap persidangan <input type="checkbox"/>			
	b) Lain-lain : _____			
	iii. <input type="checkbox"/> Tidak diluluskan kerana :			
	a) Permohonan melebihi satu kali <input type="checkbox"/>			
b) Baki geran tidak mencukupi <input type="checkbox"/>				
c) Tidak disokong oleh Ketua Jabatan / Dekan <input type="checkbox"/>				
d) Lain-lain : _____				
Yang benar,				
Pengarah, Pusat Pengurusan Geran Penyelidikan	Tarikh:			
Cop :				



**Application and Approval Form for Attending Conference
(Including Seminar / Coloqium / Forum / Symposium / Scientific Meeting)**

(The Centre of Research Grant Management Unit (PPGP) office requires all applications to be submitted in at least 15 working days before travelling.)

Details

A	Name of Applicant :				
	Department :				
	Academy / Faculty / Institute / Centre :				
	Tel. No: Office :		Mobile:		Fax :
	*Research Grant : PPP	FRGS	ScienceFund	Others (Please specify) :	
	Conference Title :				
	Name of Presenter :				
	Type of Presentation : Poster		Oral		
	Venue :		City :	Country :	
	Date :		Until :	(____ days)	
	Balance of Total Account : RM		Balance of Travel Account : RM		
	Conference Costs (<i>Refer to travel policy</i>) :				
	iv. Registration Fees : RM		iv. Accomodation Allowances : RM		
	v. Air / Land Transportation : RM		v. Others (Please Specify) : RM		
	vi. Food / Daily Allowances per Day : RM		Total Costs of Conference : RM		
Signature: Date:		Important. Please attach : <input type="checkbox"/> Abstract <input type="checkbox"/> Offer letter for oral / poster presentation <input type="checkbox"/> Complete brochure of the conference			

Comment and Endorsement

B <u>Principal Investigator / Supervisor</u> <input type="checkbox"/> * Recommended <input type="checkbox"/> * Not Recommended Signature : _____ Date : _____ Stamp : _____	<u>Head of Department / Dean / Director</u> <input type="checkbox"/> *Recommended <input type="checkbox"/> *Not Recommended Signature : _____ Date : _____ Stamp : _____
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Official Use of PPGP

C	Regarding the matter above, we would like to inform you that your application has been : i. <input type="checkbox"/> Approved for total amount of RM _____, subject to approval of : c) Leave for travel from HRM / DVC (A & I), University of Malaya <input type="checkbox"/> d) Conference leave from HRM , University of Malaya <input type="checkbox"/> <i>(Claims must follow the procedure as ruled by Bursar of University of Malaya)</i> ii. <input type="checkbox"/> Kept in view due to incomplete application. Please submit : c) Abstract <input type="checkbox"/> / Paper presentation of offer letter / <input type="checkbox"/> Complete Conference Brochure <input type="checkbox"/> d) Others : _____ iii. <input type="checkbox"/> Rejected due to : e) Exceeding more than one application <input type="checkbox"/> f) Lack of sufficient grant <input type="checkbox"/> g) Not being approved by Head of Department / Dean <input type="checkbox"/> h) Others : _____ Yours sincerely, Director, Centre of Research Grant Management Date : Stamp :
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* Please choose one
Please attach a copy of this application with claims